



**Adult Gerontology Primary Care Nurse Practitioner Program
Clinical Guidelines**

Students are responsible for:

1. Identifying and discussing potential preceptor(s) for rotations with course faculty member prior to starting clinical rotation(s).
2. Submitting preceptor request form and obtaining written approval from the Clinical Contract Specialist prior to starting clinical rotation(s). (Please note: approval may take up to 30 days to process.)
3. Meeting with clinical preceptor(s) prior to the start of clinical rotation(s) to confirm clinical schedule, review learning objectives, and exchange contact information.
4. Providing the clinical faculty member the preceptor(s)' contact information and schedule of clinical days.
5. Arriving to the clinical site at the agreed upon dates and times. If any schedule changes occur, the student is responsible for informing their clinical faculty and the preceptor.
6. Maintaining an electronic log of patients seen, procedures observed or performed, and clinical hours completed.
7. Completing and submitting to faculty member the self, preceptor, and clinical site evaluations at conclusion of the course.

Faculty members are responsible for:

1. Providing students with course descriptions, objectives, and responsibilities prior to each clinical course.
2. Distributing clinical rotation schedules to preceptor(s) when pre-arranged clinical sites are utilized.

3. Furnishing faculty contact information to all preceptors.
4. Maintaining contact with preceptors and addressing preceptor or student questions and concerns through site visits and/or telephone/electronic communications.
5. Collaborating with students to develop individualized clinical objectives and experiences.
6. Evaluating and providing constructive feedback to students on progress notes and case logs from clinical experiences.
7. Reviewing the electronic case log of patients seen, procedures observed or performed, and clinical hours completed during clinical experiences.
8. Participating in the final evaluation of students' clinical performance with input from preceptor(s) and the student self-evaluation.
9. Collecting and reviewing clinical site and preceptor evaluations at the conclusion of each term.
10. Communicating student feedback to preceptors and clinical sites.

Preceptors are responsible for:

1. Submitting Clinical and Practical Learning Experience Student Agreement to the Clinical Contract Specialist prior to precepting students from the college.
2. Meeting with student(s) prior to start of clinical rotation to confirm clinical schedule, review learning objectives, and exchanging contact information.
3. Orienting student to the clinical site.
4. Providing opportunities for the student to meet clinical objectives and assume various roles of the advanced practice nurse.
5. Supporting student(s) to increase the level of patient management and responsibility over time.
6. Encouraging students to utilize evidence based reference resources, clinical pathways, guidelines or protocols pertinent to select patient populations.
7. Providing opportunities for observation, assistance, or performance of supervised procedures within the advanced practice nurse scope of practice.



8. Demonstrating positive role model behaviors in technical skills, critical thinking, evidence-based practice, and inter-professional relationships.
9. Alerting faculty members regarding concerns for student(s)' progress or performance.
10. Completing student and program evaluation at the conclusion of the clinical rotation.